

**CALFRESH REQUEST FOR POLICY INTERPRETATION****PI# 17-101**

**INSTRUCTIONS:** Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Retain a copy for your records and submit via email to CalFresh-PI@dss.ca.gov.

**Please note:** the policy interpretation provided is based on the unique set of facts presented and should not be assumed to apply in all scenarios.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Other:		5. DATE OF REQUEST: 12/05/2017	NEED RESPONSE BY:
2. REQUESTOR NAME:		6. COUNTY/ORGANIZATION: Merced	
3. PHONE NO.:	EMAIL:	7. SUBJECT: Student Eligibility-Verification of Exemption	
4. REGULATION CITE(S): 63-406.22		8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) <b>NOTE: All requests must have a regulation cite(s) and/or a reference(s).</b> ACL 17-05, ACIN I-45-11	

## 9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

In reviewing ACL 17-05, it states that we are to allow an exemption if the student is in receipt of a Cal Grant A or B and meets the three TANF requirements. On page 7-8, it states that the third requirement(Income at or below 50K) is to be verified by obtaining the Student Aid Report(SAR) which lists the income at the time the student was deemed eligible for the Cal Grant. The language in the ACL states that CWDs "should" obtain the SAR. Page 7, Verification of Exemption self certification is to be used in circumstances where the verification cannot be provided. The following paragraph states "Other exemption have specific verification guidance": to verification the 3rd requirement , parental and/or student income of \$50,000, CWDs should reference the SAR.

See page 2 for Questions;

## 10. REQUESTOR'S PROPOSED ANSWER:

Yes, the parents and/or student need to provide a copy of the SAR in order for the County to verify the income at the time the student complete their financial aid application.

Yes, a Calfresh application should be denied per ACL 17-05, page 7 as it states specific verification guidance exists when verifying the the 3rd exemption requirement, which is income at or below \$50,000. the CWD is directed to reference the SAR.

## 11. STATE POLICY RESPONSE (CFPB USE ONLY):

CWDs must verify whether a student meets an exemption criteria before exempting the student from the student work rule. If documentary evidence isn't available, then self certification is acceptable. Documentary evidence is recommended when available or when the CWD can assist in securing the documentary evidence, but it is not required. In this scenario, the CalFresh application should not necessarily be denied because the student failed to provide a copy of the Student Aid Report, other means of verification should be explored.

**FOR CDSS USE**

DATE RECEIVED:

DATE RESPONDED TO COUNTY/ALJ:

12.21.17 JR

**CALFRESH REQUEST FOR POLICY INTERPRETATION (Continued)****PI#17-101**

1. RESPONSE NEEDED DUE TO: <input type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Other:		5. DATE OF REQUEST:	NEED RESPONSE BY:
2. REQUESTOR NAME:		6. COUNTY/ORGANIZATION:	
3. PHONE NO.:	EMAIL:	7. SUBJECT:	
4. REGULATION CITE(S):		8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> <b>NOTE: All requests must have a regulation cite(s) and/or a reference(s).</b>	

**Section 9 con't**

1. Is it mandatory that Counties obtain a copy of the SAR or can parents/student(s) self-attest to the income at the time in which they applied for financial aid?
2. Should a student's Calfresh application be denied if they fail to provide a copy of the Student Aid Report?